

• **SAMPLE LETTER**

(Regarding School Entry)

Dear Parent/Guardian:

According to Delaware laws and Department of Education regulations, all children entering school for the first time are required to have proof on file of the following:

Immunizations¹

5 or more doses of DTaP, DTP or TD vaccine (unless 4th dose was given after the 4th birthday)

4 doses of IPV or OPV (unless the 3rd dose was given after the 4th birthday)

2 doses of measles, mumps and rubella vaccine (first dose after the age of 12 months, second dose after the 4th birthday)

3 doses of Hepatitis B vaccine

2 doses of Varicella or a written disease history by a licensed healthcare provider (**08/09 School Year:** New enterers to Grades K-5; **09/10 School Year:** New enterers to Grades K-6; **10/11 School Year:** New enterers to Grades K-7, etc.)

Physical²

Current, within the two years prior to entry into school

Tuberculosis³

Results of Mantoux screening completed within the past 12 months or risk assessment as recommended by Delaware Division of Public Health

Lead blood test⁴

Documentation for children entering kindergarten or pre-school program

Please provide the school nurse with the necessary information. We appreciate your cooperation in complying with the law.

Sincerely,

(Superintendent or Principal)

¹ Delaware Code, Title 14, Section 131

² Department of Education Regulation 804

³ Department of Education Regulation 805

⁴ Delaware Code, Title 16, Chapter 26